

How to respond to a "Pended" review

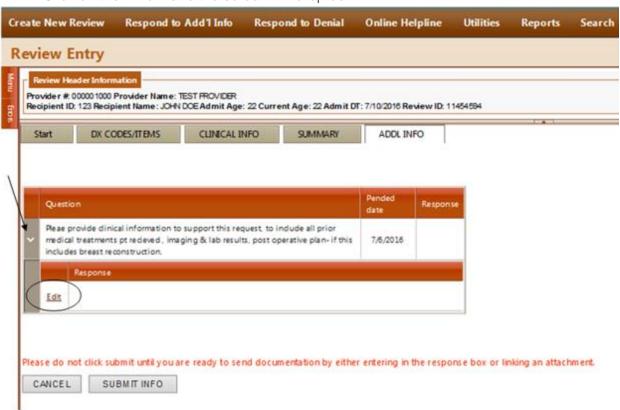
When you log into eQSuite®

- Click on Respond to Additional Info
- Find the review and click Open



You will see the requested information in the "Question Box" to respond

▶ Click on the **Arrow** and the screen will drop down





▶ Click on **Edit** to respond

Once you have responded to the request, you will click on "Update" then "Submit Info".

If you need to upload additional documents when you click on "Submit Info" you will be prompted to "Link Attachments"

