

Behavior Analysis Multidisciplinary Team (MDT) Process

Parent Training

Objectives

To outline the MDT process

Set expectations & goals

Keys to Success 

- MDT General Overview & Parent Experience 5/20/2019-7/16/2019

Multidisciplinary Team Approach Pilot Program

Medicaid Area 4

- Baker, Clay, Duval, Flagler, Nassau, St. Johns, Volusia

Medicaid Area 7

- Brevard, Orange, Osceola, Seminole

Multidisciplinary Approach

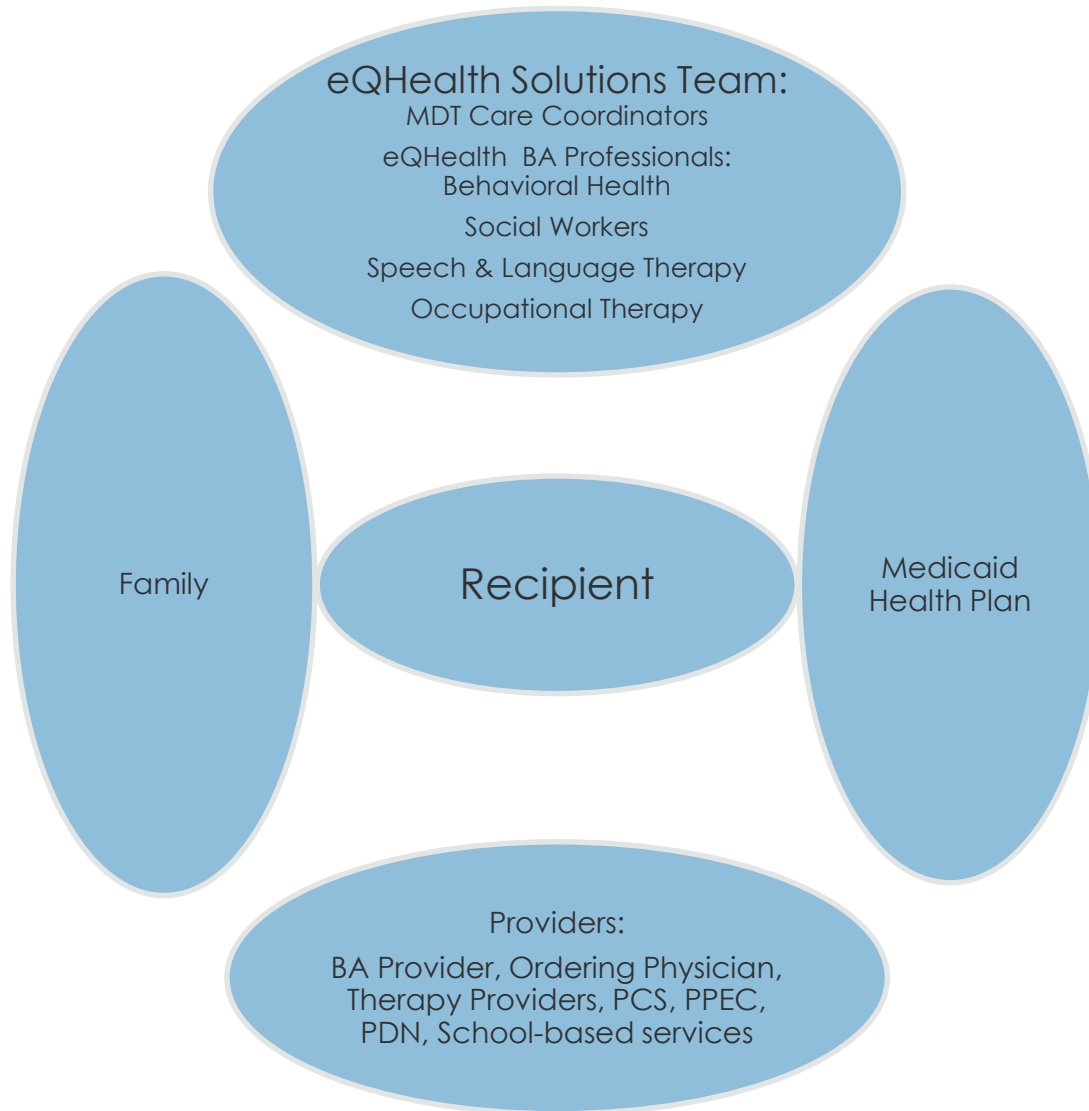
- Multidisciplinary teams will be composed of members involved in the recipient's care. These professionals bring together different perspectives, expertise, and skills that contribute to the achievement of specific goals
- The BA MDT model ensures recipients receive appropriate services to meet their needs and facilitate the most expeditious route to independent functioning
- The BA MDT model involves two or more disciplines in the review process and promote communication and feedback among the members of the team

BA MDT Model Components

The BA MDT model has three components:

- A strategically designed interview, completed through a phone or face-to-face visit with the guardian (applicable to all BA requests) by a Care Coordinator
- Multidisciplinary clinical desk review by at least two health disciplines (applicable to all BA requests)
- A Multidisciplinary Team Meeting, as applicable facilitated by a Care Coordinator

Recipient Centered Approach





Meet the eQHealth Team

The eQHealth MDT Care Coordinator:

Each recipient/family will have an assigned MDT Coordinator to act as liaison and be the family's point of contact with the rest of the team

MDT Care Coordinator role



- Call parents/guardians to collect information about the child, and arrange MDT Meetings if they are required. **Three attempts will be made over two business days**
- Assist parents/guardians with accessing other services such as assessments, evaluations, and MDT recommended services, as needed
- Complete the BA request intake process and communicate with the BA provider
- Calls and meetings will typically last 30 to 45 minutes and may occur as rarely as twice a year, however, the MDT Coordinator is available to assist whenever needed.
- The MDT Coordinator will not review Behavior Analysis requests. The BA requests will always be reviewed by the BA Clinical Team



Meet the eQHealth Team

MDT Clinical Review Team

This team has two levels of reviewers:

✓ **BA Reviewer Level One:**

❖ **BCBA**

❖ **SLP**

❖ **OT**

❖ **LCSW**

❖ **LMHC**

- Every review will be completed by **two** Level One reviewers, one will always be a **BCBA**
- They will approve BA requests **OR**
- Refer the request to a Level Two Reviewer

*Level One reviewers will not issue adverse determinations. Adverse determinations can only be issued by Level Two Reviewers



Meet the eQHealth Team

MDT Clinical Review Team

✓ BA Reviewer Level Two:

❖ BCBA-Ds

❖ Physicians

❖ **Medical Directors** who can:

- Approve requests
- Issue adverse determinations (can only be issued by Level Two Reviewers)
- Perform Peer-to-Peer reviews
- Perform Reconsideration review determinations
- The MDT Clinical Review Team may make service recommendations based on identified needs

Required Documentation

Comprehensive Diagnostic Evaluation & In-Depth Assessment

- A Comprehensive Diagnostic Evaluation for recipients diagnosed with autism spectrum disorders or an in-depth assessment not older than two years, for children with other diagnoses is a required document
 - the evaluation or assessment should be updated every two years
- If an updated diagnostic evaluation or assessment is needed the MDT Coordinator will notify the guardian and provide helpful resources.

Diagnostic Evaluation

Administrative approval:

- If the parent needs additional time to complete the evaluation and the recipient is currently authorized to receive BA services, an administrative extension of services can be applied as shown below:
 - **Approved BA services equal or less than 10 hrs./week (6 months)**
 - **Approved BA services between 10 – 29 hrs./week (4 months)**
 - **Approved BA services between 30 – 40 hrs./week (1-3 months)**
- The guardian and the BA provider will be notified of the administrative approval

Recipient and Guardian Experience



MDT Meeting Purpose

Discuss the findings from the MDT Clinical Review Team, set goals, and explore recommendations with the parents/guardians which may include services that are more clinically appropriate. A comprehensive approach will be followed.



When is a MDT meeting required?



- **Authorization requests for less than 20hrs/week if:**
 - Reauthorization request with no progress shown from baseline
 - Request for an increase in hours or level of service
 - The recipient doesn't meet medical necessity
 - ✓ Prior Authorization could be issued for up to 6 months
- **All authorization requests for 20-29hrs/week:**
 - ✓ Prior Authorization could be issued for up to 6 months
- **All Authorization requests for more than 30hrs/week:**
 - ✓ Prior Authorization could be issued for up to 3 months
- **All modification requests to increase hours or levels of service will require a Multidisciplinary Team Meeting**

Recipient and Family Experience

1. Every recipient will be assigned an MDT Coordinator
 2. The MDT Coordinator will complete a phone interview (or home visit if requested by the parent/guardian) to collect important information
 3. When an MDT meeting is required, the MDT coordinator will:
 - Arrange the meeting or conference call for the MDT Team, at the guardian's convenience
 - Arrange for translator service, as needed
 - Facilitate the meeting
- ✓ If new information is presented during the meeting that impacts the projected outcome of the clinical review, it will be presented to a Level Two Reviewer.

Important to Know

- The MDT Coordinator will contact the family to collect information about their child. The BA Family Survey Tool will be completed every 6 months. The interview should take 45min
- The MDT Coordinator will make up to 3 attempts over 2 business days to contact the family
- If the guardian doesn't attend the MDT meeting the MDT coordinator will attempt to notify the guardian by phone and written notification will be sent
- Home visits or face-to-face interviews can be accommodated to benefit the family and only if the family requests it
- The MDT meeting should take no more than 30 to 45min
- The attendees required to hold the MDT meeting are the guardian, the eQHealth BCBA, and the MDT Coordinator
- If an adverse determination is issued after the MDT process, reconsideration requests and fair hearing rights are protected
- If the guardian refuses to participate in the interview and the MDT meeting, the BA Clinical Team will process the request

Recipient and Family Experience



Q&A