

**Purpose:** This guide serves as a tool on how to enter a prior authorization request for an inpatient surgical procedure.

Log into eQSuite®

- Click on "Create new review"
- > The Provider ID should reflect the rendering Hospitals Medicaid ID#
- > You will choose the service type as "Med/Surg"
- > Your review type should be "Admission" then click "Retrieve Data"

Create New Review	Respond to Add'l li	nfo Respond to Denia	I Online Helpline	Utilities Reports			
Review Entry							
	n <mark>formation</mark> 7101 Provider Name: TEST HO	ISPITAL					
Start							
Review Type and	Settings						
Provider ID:	010087101	Provider Name: TEST HC	OSPITAL				
Choose Service:	● Med/Surg ○ Rehab ○ Ou	utpt Therapy O Psych O Outpt D	Diagnostic Imaging				
Review Type:	Admission <b>v</b>	eQHealth Case #:	PA#:				
		RETRIEV	'E DATA				

## Entering the Surgical Procedure-DX/PROCS Tab

Start DX/PROCS VITALS/LABS FINDINGS DC PLAN MEDS SUMMARY										
Add	Search	_		R	efresh	Add	Search		R	efresh
DX Code	Description	Code Identified Date	Principal			Proc Code	Description	Procedure Date		
N852	HYPERTROPHY UTERUS	10/01/2018	γ	<u>Edit</u>	Delete	0UPD07Z	REMOVAL ATS UTERUS & CERVIX, OPEN	10/01/2018	<u>Edit</u>	Delete
CANCE	L SUBMIT									

You will click on the "Add" button to enter the procedure code.

Instructions



When entering the procedure in eQSuite® you **cannot** use CPT codes for your request. Any attempts to enter a CPT code will result in the below error message.

Procedure Cod	e Add/Edit Page		
Error:Invalid Code	).		
Code:	66682		
Procedure Date:			
	Add <u>Cl</u>	lose	

You will be required to use ICD10 PCS Codes (Procedure Coding System). These are inpatient procedure codes that the Hospital uses. eQHealth Solutions, cannot provide the codes you should be using. If you are unsure of the correct code, you can contact the scheduling Hospital, or you will need to research and choose the appropriate code for your request. We have listed the below resources to obtain the proper code.

## ICD 10 Data:

ICD 10 DATA (Procedure Codes)

CMS:

CMS Website

Inpatient Provider Training:

eQSuite Live Demonstration Training