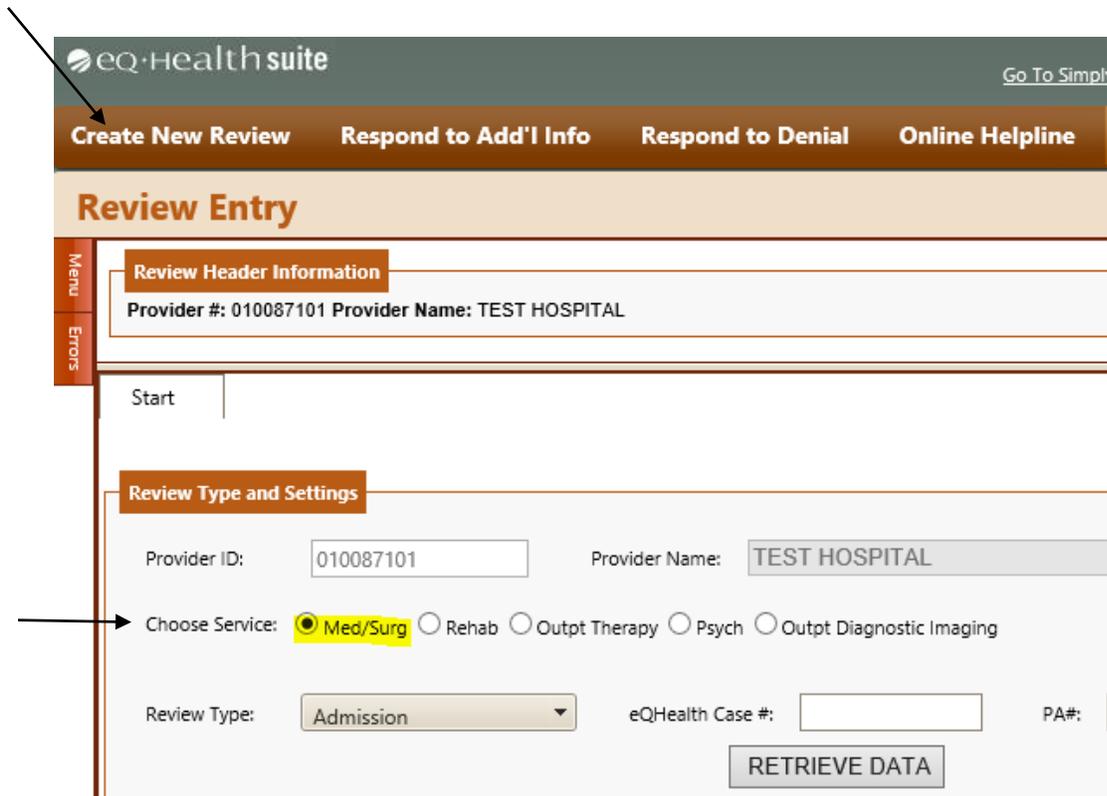


## Entering Inpatient requests in eQSuite®

If you are requesting for a prior authorization for an Inpatient procedure

- ▶ You will need to click on “Create New Review”
- ▶ Provider ID: Should reflect the rendering Hospitals Medicaid ID#
- ▶ You will choose the Service type as “Med/Surg”



The screenshot shows the eQ Suite interface for entering a review. At the top, there is a navigation bar with the following options: **Create New Review**, **Respond to Add'l Info**, **Respond to Denial**, and **Online Helpline**. Below this is the **Review Entry** section. On the left, there is a vertical menu with **Menu** and **Errors** options. The main content area is divided into sections: **Review Header Information** (containing Provider #: 010087101 and Provider Name: TEST HOSPITAL) and **Review Type and Settings**. In the **Review Type and Settings** section, the **Provider ID** is 010087101 and the **Provider Name** is TEST HOSPITAL. The **Choose Service** section has radio buttons for **Med/Surg** (selected), **Rehab**, **Outpt Therapy**, **Psych**, and **Outpt Diagnostic Imaging**. The **Review Type** is set to **Admission** in a dropdown menu. There are also fields for **eQHealth Case #:** and **PA#:**, and a **RETRIEVE DATA** button.

When entering the procedure in eQSuite® you **cannot** use CPT codes for your request. Any attempts to enter a CPT code will result in the below error message.



Procedure Code Add/Edit Page

Error: Invalid Code.

Code:

Procedure Date:

[Add](#) [Close](#)

You will be required to use ICD 10 PCS Codes (Procedure Coding System). These are inpatient procedure codes that the Hospital uses. eQHealth Solutions, **cannot** provide the codes you should be using. If you are unsure of the correct code, you can contact the scheduling Hospital, or you will need to research and choose the appropriate code for your request. We have listed the below resources to obtain the proper code.

- ▶ **ICD 10 Data:**  
[ICD 10 DATA \(Procedure Codes\)](#)
- ▶ **CMS:**  
[CMS Website](#)
- ▶ **Inpatient Provider Training:**  
[eQSuite Live Demonstration Training](#)